

**SCHOHARIE CENTRAL SCHOOL
BOARD OF EDUCATION**

DATE: OCTOBER 3, 2007
TIME & PLACE: 7:00 P.M. – HIGH SCHOOL LIBRARY CLASSROOM
KIND OF MEETING: REGULAR
ELECTED MEMBERS PRESENT: GATHEN, QUANDT, REINHART, SCHLIEDER, SCHULTZ, SPIES; WILBER
ELECTED MEMBER(S) ABSENT: NONE
APPOINTED MEMBERS PRESENT: BRIAN SHERMAN, SUPERINTENDENT
ROBERT BONAKER, BUSINESS ADMINISTRATOR
ROSEMARY WILBER, DISTRICT CLERK
ALSO PRESENT: STACEY BIRDSALL, JR./SR. HIGH SCHOOL PRINCIPAL
MARYELLEN GILLIS, ELEMENTARY SCHOOL PRINCIPAL
LINDA NEVULIS, DIRECTOR OF PUPIL SERVICES
1 MEDIA REPRESENTATIVE; 4 DISTRICT RESIDENTS;
19 FACULTY MEMBERS; 10 STUDENTS

President Spies called the Regular Board of Education Meeting of October 3, 2007 to order at 7:08 PM. REGULAR MEETING

Motion was made by Mr. Schlieder, seconded by Mr. Gathen to approve the Minutes of the Hearing on the Proposed EXCEL Aid Project on September 12, 2007. APPROVE MINUTES
HEARING ON
PROPOSED EXCEL AID
PROJECT 9/12/07
Yes – 6
No – 0
Abstain – 1 (Reinhart) Motion Carried

Motion was made by Mr. Gathen, seconded by Mr. Schlieder to approve the Minutes of the Regular Board of Education Meeting on September 19, 2007. APPROVE MINUTES
REGULAR MEETING
9/19/07
Yes – 5
No – 0
Abstain – 2 (Schultz; Quandt) Motion Carried

President Spies reviewed the Agenda and August calendar of events and facilities use. CALENDAR
AND AGENDA

President Spies said the following are changes to the Agenda:

Personnel-Instructional

Add Item e. – Appointment of Modified Volleyball Coach

Personnel – Non-Instructional

Add Item l – Resignation of a Bus Driver

Business

Add Item i. – Approve High School Band Field Trip

Add Item j. – Bank Account for Edward Scribner Scholarship

INTRODUCTION OF NEW TEACHERS

Superintendent Sherman, Mrs. Gillis, Mrs. Birdsall and Mrs. Nevulis introduced the new teachers and teaching assistants for 2007-2008. A reception with refreshments to welcome the new staff members was held prior to the meeting.

INTRODUCTION OF
NEW TEACHERS AND
TEACHING ASSISTANTS

Mrs. Gillis introduced the following elementary teachers and teachers assistants: Lisa Abrams, Adriene Bush, Bridget Krepcio, Lori Johnson, Kelly Quay, Nancy Thompson, Lisa Antonovich and Colleen Aanenson.

Mrs. Birdsall introduced the following high school teachers: David Delany, Timothy Fiorillo, and Cecile Eldridge-Perez.

INTRODUCTION OF NEW TEACHERS (cont.)

Mrs. Nevalis introduced the following special education teachers: Deborah Goetz, Wayne McKillop, and Barbara Wilson.

Superintendent Sherman announced the following new support personnel for 2007-2008: James Bouck (maintenance), Keith Cross and Patrick Lamont (cleaners), and Belinda Liddle (bus driver).

PRIVILEGE OF THE FLOOR

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President Spies offered the privilege of the floor. No one requested to speak.

SUPERINTENDENT’S REPORT

Independent Auditor’s Report for 2006-2007

Mr. Bonaker introduced Alan Walther of Dorfman-Robbie CPAs, P.C., independent (external) auditor. Mr. Walther stated that his firm has completed their examination of the financial activities of the Schoharie Central School District for the fiscal year that ended June 30, 2007. A draft of his report was given to Board Members in their informational packets. The report shows an unqualified opinion for the District’s finances for 2006-07. There were no reported findings of questioned costs.

Mr. Walther noted four areas that he believes need to be addressed:

1. Complete conversion of the existing financial management computer software from DOS to the Windows platform.
2. Need to address the federal mandate to account for the potential cost liability of benefits provided to former employees, especially health insurance.
3. School Lunch Deficit – Program deficit for 2006-07 was greater than projected.
4. Written Disaster Recovery Procedures for the financial data

Mr. Quandt made note of the following error: On page 5 of the auditor’s report, the percentage of revenue on the second line should be 91% not 41%.

Motion was made by Mr. Gathen, seconded by Miss Wilber that the Board of Education accept the DRAFT of the Audit Report by Dorfman-Robbie CPAs, P.C. with the condition that there are no changes in the final draft with the exception of the correction on page 5 as noted previously.

ACCEPT DRAFT OF AUDIT REPORT BY DORFMAN-ROBBIE CPAs, P.C.

Yes – 7

No – 0

Motion Carried

Track Project – Buckman & Whitbeck

TRACK PROJECT BUCKMAN & WHITBECK

Superintendent Sherman introduced Mr. Henry Whitbeck of Buckman and Whitbeck. Mr. Whitbeck gave a short presentation on the scope of work for the proposed track renovation, which includes:

- Track Drainage System Design and Installation
 - a) System Design and Plan Development
 - b) Erosion and Sediment Control Design
 - c) Field Stabilization and Grading
 - d) Material Cost Analysis
- Survey existing track to determine amount of new material required.
- Stake out new track area and determine if old drainage system needs to be removed.
- Remove vegetation in the swale drainage areas.
- Remove and dispose of old drainage system if required.

Track Project (cont.)

- Level the existing track. This includes boxing out both inside and outside the existing cinder oval, which was not wide enough for a regulation track. Crusher run will be used to construct the “missing” base, and stone dust and crusher run were used for leveling.
- Contractor to provide 3” binder and 1” leveling course – labor, material and equipment.
- Contractor to provide topping and striping.
- Labor and material for the fence.
- Project Administration and Document Production.
- Field Construction Oversight.

BOARD OF EDUCATION REPORT

BOARD REPORT

EXCEL Project Discussion

EXCEL PROJECT DISCUSSION

Superintendent Sherman introduced representatives from Dodge, Chamberlin, Luzine, Weber Associates Architects LLP (DCLW Architects), Gene Browning and Scott Swenson. Also present from the construction management firm, Turner Construction Company, was Jeff Farewell. They gave a list of potential EXCEL Project List Items, which included:

1.	Theater and Stage Reconstruction	\$1,081,000
2.	Auditorium AFC System (Bid as an alternate; \$128,000 estimate)	
3.	High School Fitness Center and Locker Reconstruction	\$ 571,000
4.	Fire Alarm Systems	\$ 240,000
5.	Emergency Lighting	\$ 100,000
6.	Elementary School Ventilation Systems (Bid 1952 gym work as an alternate)	\$ 85,000
7.	High School Ventilation Systems	\$ 65,000
8.	Track Surface, Drainage and Site Improvements	\$ 340,000
9.	Elementary School Toilet (Bid as alternate; \$60,000 estimate)	
	TOTAL	\$2,482,000

The following is a summary of the EXCEL Budget Estimate:

- Life Safety	\$ 340,000
- Ventilation Systems	\$ 150,000
- Auditorium Upgrades	\$1,081,000
- Athletic Improvements	<u>\$ 911,000</u>
TOTAL ESTIMATE	\$2,482,000
- 83.7% Building Aid	\$2,080,000
- EXCEL Allocation	\$ 347,000
- Track Grant	<u>\$ 55,000</u>
TOTAL PROJECTED STATE AID	\$2,482,000

After a discussion, Board Members agreed to set a date for the District Residents to vote on the EXCEL Project. However, before this can be done it is necessary to adopt the State Environmental Quality Review Act (SEQRA) Resolution.

Motion was made by Mr. Gathen, seconded by Mrs. Schultz that the Board of Education adopt the Resolution for the Declaration of Lead Agency and Designation of Proposed Capital Construction Project as Type II Actions under the State Environmental Quality Review Act (SEQRA). (copy attached to official Minutes)

ADOPT SEQRA RESOLUTION

Yes – 7
No – 0

Motion Carried

Mr. Bonaker stated that the earliest possible date for the project to be presented to District residents for vote is November 20th. There must be a 45 day period from the first day that the Legal Notice is posted in the newspapers until the project can be voted on.

Motion was made by Mr. Schlieder, seconded by Mr. Gathen that the Board of Education adopt a Resolution authorizing a proposition to be presented to the voters on Tuesday, November 27, 2007, from 9:00 am – 9:00 pm, and to be held in the High School Library Lobby. (copy of Resolution attached to official Minutes)

ADOPT RESOLUTION
PROPOSITION VOTE
NOVEMBER 27, 2007

Yes – 7

No – 0

Motion Carried

Motion was made by Mr. Gathen, seconded by Mr. Schlieder to change the Regular scheduled Board of Education Meeting on November 20, 2007 to Tuesday, November 27, 2007 and to be held in the High School Cafeteria at 7:00 pm.

CHANGE MEETING
FROM 11/20/07 TO
11/27/07

Yes – 7

No – 0

Motion Carried

President Spies indicated that a date for a Public Hearing also needed to be set.

Motion was made by Mr. Gathen, seconded by Mr. Reinhart to change the Regular scheduled Board of Education Meeting on November 7, 2007 to November 14, 2007 as a Regular Meeting and to conduct a Public Hearing as required for a Proposition Vote.

CHANGE MEETING
FROM 11/7/07 TO
11/14/07 FOR REGULAR
MEETING AND PUBLIC
PUBLIC HEARING

Yes – 7

No – 0

Motion Carried

PERSONNEL – INSTRUCTIONAL

Motion was made by Mr. Gathen, seconded by Mr. Schlieder that the Board of Education accept the recommendation of Superintendent Sherman for the following actions on Personnel - Instructional Items a-e as listed here:

THAT the Board of Education accept the resignation of Randall Gunther as JV Boys' Basketball Coach, effective immediately.

RESIGNATION
R. GUNTHER, JV BOYS'
BASKETBALL COACH

THAT the Board of Education appoint Kevin Scofield as JV Boys' Basketball Coach Stipend Step E-9, \$3,290 (based on 2006-07 contract and subject to change), effective for the 2007-2008 school year.

APPOINT K. SCOFIELD
JV BOYS' BASKETBALL
COACH FOR 2007-08

THAT the Board of Education appoint the following as Certified Substitutes and add their names to the Certified Substitute List, various pay rates depending on position, as determined at the Annual Reorganizational Meeting of the Board of Education.

APPOINT
CERTIFIED
SUBSTITUTES

Cecile Eldridge-Perez (effective retroactive to 9/25/07)

Jonathan Yatrakis (effective 10/4/07)

THAT the Board of Education correct the Stipend amount (approved at the Board Meeting on September 19, 2007) for Elementary Subject Coordinating Specialist Compensation to \$6,845 for working without a contractual free period, effective for the 2007-2008 school year.

CORRECTION IN
STIPEND FOR SUBJECT
COORDINATING
SPECIALIST COMPENS.

THAT the Board of Education appoint Evan Melanson as Modified Volleyball Coach, Stipend I-2, \$1,340 (based on 2006-07 contract and subject to change), effective retroactive to 9/7/07 and for the 2007-2008 school year.

APPOINT E. MELANSON
MODIFIED VOLLEYBALL
COACH FOR 2007-08

Yes – 7
No – 0

Motion Carried

PERSONNEL – NON-INSTRUCTIONAL

Motion was made by Mr. Reinhart, seconded by Mr. Gathen that the Board of Education accept the recommendation of Superintendent Sherman for the following actions on Personnel - Non-Instructional Items a-l as listed here:

THAT the Board of Education change the status of Jenniffer Wright from Termination to Resignation, effective retroactive to 9/4/07.

CHANGE IN STATUS
J. WRIGHT

THAT the Board of Education appoint the following individuals as Substitutes and add their names to the Non-Certified Substitute List, various pay rates depending on position, as determined at the Annual Reorganizational Meeting of the Board of Education.

APPOINT
NON-CERTIFIED
SUBSTITUTES

1. Victoria Bouck
2. Emily J. Dano
3. Victoria Drew
4. Tracy McGuiness
5. Lisa Mooney
6. JoAnne San Soucie

THAT the Board of Education appoint Anthea Burgett as Temporary Records Clerk at \$7.76 per hour (based on 2006-07 SCEA Contract and subject to change), effective 10/4/07.

APPOINT A. BURGETT
TEMPORARY RECORDS
CLERK

THAT the Board of Education appoint Michelle Palmer as Part-Time Teacher Aide, 3 hours per day, \$7.31 per hour (based on 2006-07 SCEA Contract and subject to change), effective retroactive to 9/24/07.

APPOINT M. PALMER
PART-TIME TEACHER
AIDE

THAT the Board of Education approve a shift change for Keith Cross, Cleaner, from 3rd Shift to 2nd Shift, retroactive to 10/1/07.

CHANGE IN SHIFT
K. CROSS, CLEANER
3RD SHIFT TO 2ND SHIFT

THAT the Board of Education approve a shift change for Craig Shaver, Custodian, from 2nd Shift to 3rd Shift, effective retroactive to 10/1/07.

CHANGE IN SHIFT
C. SHAVER, CUSTODIAN
2ND SHIFT TO 3RD SHIFT

THAT the Board of Education appoint Cindi Mickle as Bus Driver, approximately 3 hours per day, Step 2 - \$13.99 per hour (based on 2006-07 SCEA Contract and subject to change), effective 10/4/07.

APPOINT
C. MICKLE
BUS DRIVER

THAT the Board of Education appoint Noel Coughtry as Bus Driver, approximately 4.5 hours per day, Step 1 - \$13.58 per hour (based on 2006-07 SCEA Contract and subject to change), effective 10/4/07.

APPOINT
N. COUGHTRY
BUS DRIVER

THAT the Board of Education appoint Stephen Boggs as Bus Driver, approximately 3 hours per day, Step 1 - \$13.58 per hour (based on 2006-07 SCEA Contract and subject to change), effective 10/4/07.

APPOINT
S. BOGGS
BUS DRIVER

THAT the Board of Education appoint Timothy Grady as Bus Driver, approximately 6 hours per day, Step 1 - \$13.58 per hour (based on 2006-07 SCEA Contract and subject to change), effective 10/4/07.

APPOINT
T. GRADY
BUS DRIVER

THAT the Board of Education appoint Frances Cornwell as Bus Driver, approximately 2.5 hours per day, Step 1 - \$13.58 per hour (based on 2006-07 SCEA Contract and subject to change), effective 10/4/07.

APPOINT
F. CORNWELL
BUS DRIVER

THAT the Board of Education accept the Retirement Resignation of Orrin D. Mann, Jr., Bus Driver, effective retroactive to 10/2/07.

RETIREMENT
RESIGNATION
O. MANN, JR.
BUS DRIVER

Yes – 7
No – 0

Motion Carried

BUSINESS

Motion was made by Mr. Quandt, seconded by Mr. Reinhart that the Board of Education declare October 22, 2007 – October 26, 2007 to be School Bus Safety Week.

DECLARE
10/22/07 – 10/27/07 SCHOOL
BUS SAFETY WEEK

Yes – 7
No – 0

Motion Carried

Mr. Bonaker said that a “celebration” is being planned and refreshments will be provided in the Bus Garage at a date to be determined.

Motion was made by Mrs. Schultz, seconded by Mr. Gathen that the Board of Education declare the lists of obsolete textbooks provided by Mrs. Gillis and Mrs. Birdsall as surplus. (copy of list is attached to official Minutes)

DECLARE OBSOLETE
TEXTBOOKS AS SURPLUS

Yes – 7
No – 0

Motion Carried

President Spies asked Mr. Bonaker if these books could be offered to families who are currently home-instructing their children. Mr. Bonaker replied that he would check into it.

Motion was made by Mr. Quandt, seconded by Mr. Gathen that the Board of Education approve a Field Trip request for the Senior English Class to New York City on 12/5/07. This trip will be paid for by the students. Board approval is for necessary insurance coverage purposes.

APPROVE SENIOR
ENGLISH CLASS TRIP
TO NYC

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Gathen, seconded by Mr. Reinhart that the Board of Education approve a Field Trip request for the FFA (Future Farmers of America) to attend the National FFA Convention to York, PA Morgantown, WV, Sunbury, OH, Indianapolis, IN, and Cleveland, OH from 10/20/07 – 10/28/07. This trip will be paid in full by the FFA. Board approval is for necessary insurance coverage purposes.

APPROVE
FFA FIELD
TRIP

Yes – 7
No – 0

Motion Carried

Board Members extended best wishes to the students who are competing.
A District resident asked the Board if Mr. Marbot’s (FFA Advisor) participation fees of \$650 would be paid for. Superintendent Sherman indicated that it was.

Mr. Gathen amended his motion, Mr. Reinhart amended his second to approve the FFA Convention Field Trip and for Mr. Marbot’s participation fee of \$650 be paid for by the District.

AMEND FFA FIELD TRIP – D. MARBOT’S FEE PAID FOR BY DISTRICT

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Gathen, seconded by Mrs. Schultz that the Board of Education approve additional Transportation Routes and bus stops for the 2007-08 School Year (copy attached to official Minutes)

APPROVE TRANSPORTATION ROUTES AND BUS STOPS FOR 2007-2008

Yes – 7
No – 0

Motion Carried

A question was raised by Board Members as to the appointment of a bus run to Tom Brennan, who recently retired. This would be discussed in Executive Session.

Mr. Gathen amended his motion, Mrs. Schultz amended her second to approve the Transportation Routes and bus stops for the 2007-08 School Year, and to include all of the other drivers on the list (copy attached to official Minutes) as regular drivers, with the exception of the route assigned to Tom Brennan,

AMEND APPROVAL TRANSPORTATION ROUTES AND BUS STOPS FOR 2007-08

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Schlieder, seconded by Miss Wilber that the Board of Education accept the recommendation of the Committees and approve the authorization of funds to implement the special education program services and placements consistent with such recommendations regarding the following students:

CSE, CPSE AND/OR 504 RECOMMENDATIONS

- 1. #09066 Transfer Student
- 2. #0024 Transfer Student
- 3. #6182 Transfer Student
- 4. #09917 Transfer Student
- 5. #6967 Transfer Student
- 6. #0098 Transfer Student
- 7. #20830 Transfer Student
- 8. #0097 Transfer Student
- 9. #09246 Amendment Agreement
- 10. #9516 Amendment Agreement
- 11. #09169 Amendment Agreement
- 12. #0095 Amendment Agreement

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Gathen to accept a donation in the amount of \$61.98 from Target – Take Charge of Education Program, for the Jr./Sr. High School.

ACCEPT DONATION FROM TARGET TO JR./SR. HIGH SCHOOL

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Quandt, seconded by Mr. Gathen that the Board of Education approve a Field Trip request for the Senior High Band to Virginia Beach 5/29/08-6/1/08 This trip will be paid for by the students. Board approval is for necessary insurance coverage purposes.

APPROVE SENIOR HIGH BAND TRIP TO VIRGINIA BEACH

Yes – 7
No – 0

Motion Carried

Mr. Bonaker referred to the minutes of September 19, 2007 regarding a donation from the Estate of Edward Scribner.

Motion was made by Mr. Schlieder, seconded by Mr. Gathen that the Board of Education give authorization to establish an interest-bearing account at NBT Bank for the Scribner Scholarship.

AUTHORIZATION TO ESTABLISH INTEREST-BEARING ACCOUNT AT NBT BANK FOR SCRIBNER SCHOLARSHIP

Yes – 7
No – 0

Motion Carried

Superintendent Sherman referred to a letter he received Linda L. Karker regarding a donation to the school from “The Rolphie Fund”. The Rolphie Fund was established in memory of Mrs. Karker’s husband to continue the commitment Mr. Karker had in assisting children of Schoharie County. The letter asked Superintendent Sherman to select a contact person to help coordinate and establish the fund in the District. Superintendent Sherman indicated that he had selected Mrs. Gillis as the contact person. Further information will be presented at a future meeting.

THE ROLPHIE FUND

OTHER BUSINESS

OTHER BUSINESS

The following items were distributed to Board Members for review:

1. Various newspaper articles regarding Schoharie Central School
2. Request for support from Pine Bush Central School District regarding reductions of federal funding for Medicaid reimbursements.
3. Letter from The Rolphie Fund
4. Invitation to be a Guest Reader at the Elementary School
5. Elementary school lunch menu for October 2007

President Spies stated that the next regular Board of Education Meeting will be held on October 17, 2007 at 7:00 pm in the High School Library Classroom. There will be a Work Session for the Board of Education to discuss and establish goals on October 11, 2007 at 7:00 pm in the High School Library Classroom.

NEXT MEETINGS

Motion was made by Mr. Gathen, seconded by Mrs. Schultz to enter into Executive Session to discuss negotiations, contractual agreements, and personnel matters relating to specific individuals.

EXECUTIVE SESSION

Yes – 7

No – 0

Motion Carried

President Spies declared the meeting to be in recess at 9:08 p.m.

RECESS MEETING

The Executive Session came to order at 9:10 p.m. with Mr. Spies, Mr. Gathen, Mr. Schlieder, Mrs. Schultz, Miss Mr. Quandt, Mr. Reinhart, Miss Wilber, Superintendent Sherman, and Mr. Bonaker present.

Motion was made by Mr. Quandt, seconded by Mr. Gathen to end the Executive Session and return to the Regular Meeting.

Yes – 7

No – 0

Motion Carried

President Spies declared the Regular Meeting to be reconvened at 10:13 p.m.

RECONVENE MEETING

Motion was made by Mr. Gathen, seconded by Mrs. Schultz that the Board of Education appoint Tom Brennan as a bus driver for the 2007-08 School Year.

APPOINT T. BRENNAN BUS DRIVER

Yes – 7

No – 0

Motion Carried

Motion was made by Mr. Gathen, seconded by Mr. Reinhart to adjourn the Regular Board of Education Meeting.

ADJOURN

Yes – 7

No – 0

Motion Carried

President Spies declared the Regular Meeting of October 3, 2007 to be adjourned at 10:15 p.m.

Respectfully submitted,

Rosemary Wilber
District Clerk