

**SCHOHARIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

DATE: OCTOBER 1, 2008
TIME & PLACE: 7:00 P.M. – HIGH SCHOOL CAFETERIA
KIND OF MEETING: REGULAR
ELECTED MEMBERS PRESENT: ISLES, NEWELL, QUANDT, SCHLIEDER, SCHULTZ, SPIES, WILBER
ELECTED MEMBER(S) EXCUSED:
APPOINTED MEMBERS PRESENT: BRIAN SHERMAN, SUPERINTENDENT
ROBERT BONAHER, BUSINESS ADMINISTRATOR
ROSEMARY WILBER, DISTRICT CLERK
ALSO PRESENT: STACEY ADAMS, JR./SR/HIGH SCHOOL PRINCIPAL
MARYELLEN GILLIS, ELEMENTARY SCHOOL PRINCIPAL
LINDA NEVULIS, DIRECTOR OF CURRICULUM & PUPIL SERVICES
JAMIAN ROCKHILL, DIRECTOR OF ATHLETICS
1 MEDIA REPRESENTATIVE; 2 DISTRICT RESIDENTS;
40 FACULTY MEMBERS; 4 STUDENTS

A reception to introduce new teachers was held in the High School Library prior to the Regular Board of Education Meeting. Ms. Adams introduced Adam Litvinoff (English), Daniel Fountain (Social Studies), Sharon Trova (Science), Cathy Plas (French), and Kimberlee White (Math). Mrs. Nevulis introduced Diane Poquette (Special Education).

President Spies said that the Audit Committee Meeting would be held after the Regular Board of Education Meeting.

President Spies called the Regular Board of Education Meeting of October 1, 2008 to order at 7:15 p.m.

CALL TO ORDER

Motion was made by Mrs. Isles, seconded by Mrs. Schultz to approve the Minutes of the Regular Meeting on September 17, 2008.

APPROVE MINUTES
REGULAR MEETING
9/17/08

Yes – 6

No – 0

Abstain – 1 (Quandt)

Motion Carried

President Spies reviewed the Agenda and calendar of events and facilities use. He said the following were changes/additions to the agenda:

CALENDAR AND
AGENDA

- Superintendent's Report – District Physical Education Plan (tabled from 9/17/08)
- Personnel-Instructional – Appointment of Winter Coaches
- Personnel-Non-Instructional – Appoint Substitute Bus Drivers

PRIVILEGE OF THE FLOOR

PRIVILEGE OF
THE FLOOR

President Spies offered the privilege of the floor.

Mr. Paul Sherman, a district resident and retired teacher, spoke to the Board regarding an article in the Times Journal newspaper. Mr. Sherman felt that a statement in the article appeared to be incorrect. After a lengthy discussion, President Spies asked the teachers' negotiating committee if they would like to adjourn the meeting briefly to enter into Executive Session to clarify some statements. The negotiating committee members said yes, they would.

Motion was made by President Spies, seconded by Mr. Schlieder to take a brief recess and enter into Executive Session with the STA (Schoharie Teachers Association) Negotiating Committee at 7:29 pm.

EXECUTIVE SESSION

Yes – 7

No – 0

Motion Carried

Motion was made by Mr. Quandt, seconded by Miss Wilber to re-enter into the Regular Meeting at 7:56 pm.

RE-ENTER REGULAR MEETING

Yes – 7

No – 0

Motion Carried

President Spies said that the Executive Meeting was productive and both sides plan to move forward productively. Mr. Ron Mastin, Union Representative, agreed and said that was exactly what was discussed.

BOARD OF EDUCATION REPORT

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There were no reports from Members.

SUPERINTENDENT’S REPORT

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Superintendent Sherman reported that both the Jr./Sr. High School and Elementary School Open Houses went very well. He thanked both the administration and the teachers for their time and effort.

Superintendent Sherman reported that the week of October 6th is New York Harvest for Kids Week. He said that Mr. Ball, owner of the Carrot Barn, donated sweet corn to the school for the lunch program. Mrs. Ennist and high school students have been busy husking the corn to be served for lunch. He also reported that squash which was planted last spring by third grade students will be harvested by the students (now 4th graders) under the supervision of Mr. Ball and Mrs. Bogardus. The squash will also be served for lunch.

Superintendent Sherman said that the new door key fobs have been activated, and thus far, no problems have been indicated. The key fobs are programmed to allow faculty to enter the buildings between 6:30 am and 10:00 pm. He said that fobs would also be issued to local law enforcement and fire department officials.

Capital Project Update

CAPITAL PROJECT UPDATE

Superintendent Sherman reported that drainage on three sides of the track has been completed. Paving will be completed soon, weather permitting. The rubber surface, however, will not be applied until spring. He said that District staff and BOCES students are currently working on the fences and gate.

Motion was made by Mr. Schlieder, seconded by Mr. Quandt that the Board of Education accept the recommendation of Superintendent Sherman to approve compensation to Shane Barton for working without a contractual prep period due to teaching Driver's Education, effective for the 2008-09 school year, stipend - \$6,845.

APPROVE
COMPENSATION
S. BARTON

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Quandt, seconded by Mrs. Isles that the Board of Education accept the recommendation of Superintendent Sherman to approve compensation to Bonnie Newberry, Special Education / Transition Coordinator for working without a contractual prep period, effective for the 2008-09 school year, stipend - \$6,845.

APPROVE
COMPENSATION
B. NEWBERRY

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Quandt, seconded by Mrs. Schultz that the Board of Education accept the recommendation of Superintendent Sherman to appoint the following individuals as coaches, effective for the 2008-09 winter sport season, with stipends according to STA contract:

APPOINT WINTER
COACHES FOR
2008-09

- | | | | |
|-------------------|----------------------|------|---------|
| 1. Shawn Gathen | JV Girls' Basketball | I-2 | \$2,480 |
| 2. Kevin Scofield | JV Boys' Basketball | E-10 | \$3,370 |

Yes – 6
No – 1 (Wilber)

Motion Carried

PERSONNEL – NON-INSTRUCTIONAL

Motion was made by Mrs. Schultz, seconded by Mr. Quandt that the Board of Education accept the recommendation of Superintendent Sherman to appoint Jesse Bloomer and add his name to the Non-Certified Substitute List to assist with Computer Technology Services, at the Substitute Teacher Aide rate of \$7.15 per hour, effective October 2, 2008.

APPOINT – J. BLOOMER
NON-CERTIFIED
SUBSTITUTE TO ASSIST
WITH COMPUTER
TECHNOLOGY SERVICES

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Quandt, seconded by Mrs. Newell that the Board of Education accept the recommendation of Superintendent Sherman to appoint Bonnie Chrysler as temporary Teacher Aide (Bus Aide) for approximately 6.75 hours per day at SCEA Step 2 - \$9,469 (pro-rated), effective retroactive to 9/22/08 through 6/25/09.

APPOINT – B. CHRYSLER
TEMPORARY TEACHER
AIDE (BUS AIDE)

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Schlieder, seconded by Mr. Quandt that the Board of Education accept the recommendation of Superintendent Sherman to appoint the following individuals as substitute bus drivers and add their names to the substitute list at a rate of \$12.60 per hour, effective 10/2/08.

APPOINT SUBSTITUTE
BUS DRIVERS

1. Carolyn M. Cornwell
2. David H. Lee

Yes – 7
No – 0

Motion Carried

BUSINESS

Motion was made by Miss Wilber, seconded by Mrs. Schultz that the Board of Education accept the recommendation of Superintendent Sherman to declare 10/20/08 – 10/24/08 as School Bus Safety Week.

DECLARE 10/20/08 - 10/24/08 SCHOOL BUS SAFETY WEEK

Yes – 7
No – 0

Motion Carried

Motion was made by Miss Wilber, seconded by Mrs. Schultz that the Board of Education approve the FFA Field Trip to the National Convention from 10/18/08 through 10/26/08 in Cleveland, OH; Joliet, IL; Carlinville, IL; and Indianapolis, IN.

APPROVE FFA FIELD TRIP 10/18/08 – 10/26/08

Yes – 7
No – 0

Motion Carried

Mrs. Isles asked how many students would be participating. Mrs. Bogardus said that 8-10 Schoharie students would be attending and there would be no cost to the District. There will, however be a cost to the District of \$650 to pay for the Teacher Advisor Chaperone participation.

Motion was made by Mr. Schlieder, seconded by Mrs. Schultz that the Board of Education accept the recommendation of the Committees and approve the authorization of funds to implement the special education program services and placements consistent with such recommendations regarding the following students:

CSE, CPSE AND/OR 504 RECOMMENDATION

- 1. #0175 Amendment-Agreement No Meeting
- 2. #0205 Initial Eligibility Determination Meeting
- 3. #0171 Requested Review
- 4. #0260 Requested Review – Transfer Student
- 5. #0024 Requested Review – Transfer Student
- 6. #06816 Initial Eligibility Determination Meeting
- 7. #8683 Requested Review
- 8. #06607 Requested Review – Transfer Student

Yes – 7
No – 0

Motion Carried

OTHER BUSINESS

OTHER BUSINESS

The following items were distributed to Board Members for information:

- 1. Various newspaper articles regarding Schoharie Central School
- 2. Thank you letter to Rebecca Rockwell on behalf of the Board for the Realtor Brochure
- 3. Memo to Shawn Gathen about positive feedback from the Elementary Open House
- 4. Thank You Note from SCS Retiree to Barbara Smith, Business Office Secretary, for her assistance at a recent meeting of SCS retirees regarding health benefits.
- 5. Schoharie County School Boards Association – Executive Committee Meeting agenda and Dinner/Meeting Schedule
- 6. North Salem Central School District proposed resolution regarding Green High-Performing Schools
- 7. Elementary School Lunch Menu and Activities Calendar

President Spies stated that the next Board of Education Meeting will be on October 15, 2008 at 7:00 pm in the High School Library Classroom.

NEXT MEETING

Superintendent Sherman introduced Mr. Brian Bailey, Assistant Principal at Guilderland High School. Mr. Bailey will be observing Boards of Education to see how rural and urban school board members interact. Mr. Bailey said that he was currently enrolled in a Doctoral Program at Sage College and this was a class assignment. He chose Schoharie to see how a smaller district is able to meet all State standards and expectations while working with a smaller community and tax base. Mr. Bailey said he would like to speak with President Spies and 1-2 Board Members to obtain their opinions.

The Board of Education began the Audit Committee Meeting at 8:20 pm. President Spies reviewed the Internal Audit Risk Assessment which Members received at the Meeting on September 17, 2008.

AUDIT COMMITTEE

Areas indicated as significant risks include:

- 1. Business Office – Segregation of Duties
- 2. Internal Claims Auditor
- 3. Information Technology
- 4. Leave Time
- 5. Extra Classroom Activities
- 6. Payroll

Other findings and recommendations include:

- 1. Fixed Assets
- 2. General Fixed Assets and Long-Term Debt
- 3. STAC Forms – Special Education
- 4. Audit Committee
- 5. Accounting and Procedural Manual
- 6. School Meal Program
- 7. Extra Classroom Activities – Fundraisers

Superintendent Sherman said that an Action Plan Regarding the Internal Auditor’s Report, which included an analysis of the report, had been sent to Mr. Neil LaMere of West & Company. Mr. Schlieder suggested that Mr. LaMere return as a follow-up to see how the response from the Administration addresses his issues.

Board Members asked Mr. Bonaker to get an estimated cost for Mr. LaMere to reassess the 6 high risk areas listed in his report, and to get a second estimate for his services to reassess the remaining 7 areas. President Spies said that formal direction will be given after receiving the estimate for Mr. LaMere’s services.

The Audit Committee Meeting concluded at 9:02 p.m.

Motion was made by Mrs. Isles, seconded by Mrs. Schultz to enter into Executive Session to discuss negotiations, contractual agreements, and personnel matters relating to specific individuals.

EXECUTIVE SESSION

Yes – 7
No – 0

Motion Carried

President Spies declared the meeting to be in recess at 9:05 p.m.

RECESS

The Executive Session came to order at 9:10 p.m. with President Spies, Mr. Schlieder, Mrs. Schultz, Mrs. Isles, Mrs. Newell, Mr. Quandt, Miss Wilber, Superintendent Sherman, and Mr. Bonaker present.

EXECUTIVE SESSION

Motion was made by Miss Wilber, seconded by Mr. Schlieder to adjourn the Executive Session and return to the Regular meeting.

RECONVENE
MEETING

Yes – 7
No – 0

Motion Carried

President Spies reconvened the Regular Meeting at 10:02 pm.

Motion was made by Mrs. Schultz, seconded by Mrs. Newell to adjourn the meeting.

ADJOURN
MEETING

Yes – 7
No – 0

Motion Carried

President Spies declared the Regular Meeting of October 1, 2008 to be adjourned at 10:03 p.m.

Respectfully submitted,

Rosemary Wilber
District Clerk