

**SCHOHARIE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

DATE: SEPTEMBER 17, 2008
 TIME & PLACE: 7:00 P.M. – HIGH SCHOOL LIBRARY CLASSROOM
 KIND OF MEETING: REGULAR
 ELECTED MEMBERS PRESENT: ISLES, NEWELL, QUANDT (arr. @ 8:47 pm), SCHLIEDER, SCHULTZ, SPIES, WILBER (arr. @ 7:09 pm)
 ELECTED MEMBER(S) EXCUSED:
 APPOINTED MEMBERS PRESENT: BRIAN SHERMAN, SUPERINTENDENT
 ROBERT BONAHER, BUSINESS ADMINISTRATOR
 ROSEMARY WILBER, DISTRICT CLERK
 ALSO PRESENT: STACEY ADAMS, JR/SR HIGH SCHOOL PRINCIPAL
 MARYELLEN GILLIS, ELEMENTARY SCHOOL PRINCIPAL
 JAMIAN ROCKHILL, ATHLETIC DIRECTOR
 1 MEDIA REPRESENTATIVE; 4 DISTRICT RESIDENTS;
 4 FACULTY MEMBER; 15 STUDENTS

President Spies called the Regular Board of Education Meeting of September 17, 2008 to order at 7:03 p.m. CALL TO ORDER

Motion was made by Mrs. Isles, seconded by Mrs. Schultz to approve the Minutes of the Regular Meeting on September 3, 2008. APPROVE MINUTES
REGULAR MEETING
9/3/08
 Yes – 5
 No – 0
 Absent – 2 (Wilber, Quandt) Motion Carried

Miss Wilber arrived at 7:09 pm.

President Spies made note of a memo from Mr. Bonaker stating that steps needed to be taken to amend Minutes of Board meetings on August 6th and August 20th because a few of the salary amounts for club advisors had been listed incorrectly on the agenda.

Motion was made by Mr. Schlieder, seconded by Miss Wilber that the Board of Education approve the adjustment to the stipends of Club Advisors and Coordinators which were previously approved at the August 6th and August 20th, 2008 Meetings as follows: APPROVE ADJUSTMENTS
TO STIPENDS OF CLUB
ADVISORS AND
COORDINATORS FROM
MINUTES OF 8/6/08 AND
8/20/08

Elizabeth Macomber	Assistant Musical Director		\$2,550
Debra Schaffer	Musical Assistant – Costuming	E-5	\$1,620
Jessica Gouls	Musical Asst. – Orchestra/Vocal (.5)	I-2	\$ 690
Eric Calvino	Musical Asst. – Scenery (.5)	E-6	\$ 830
Leah Schaeffer	Musical Asst. – Scenery (.5)	E-2	\$ 755
Pamela Guest	Musical Asst. – Publicity (.5)	E-13	\$1,005
Vanessa Baker	Builder’s Club Advisor (.5)	I-2	\$ 345
Wendy Molle	District-Wide Library Media Specialist (.5)		\$ 310
Bonnie Newberry	Special Education/Transition Coordinator		\$1,380

Yes – 6
 No – 0
 Absent – 1 (Quandt) Motion Carried

President Spies reviewed the Agenda and calendar of events and facilities use. The following are additions to the Agenda: CALENDAR AND
AGENDA

1. Personnel – Instructional – Recommendation of Adam Litvinoff as English Teacher
2. Personnel – Non-Instructional – Item a. – should read Probationary not Provisional
3. Business – Add Item j. – Approval of Annual Drama Trip

Mrs. Newell noted that the Jr./Sr. High School Open House was not shown on the Use of Facilities Calendar. Superintendent Sherman said that the Jr./Sr. High School Open House will be held on September 18th and the Elementary School Open House will be on September 23rd.

PRIVILEGE OF THE FLOOR

**PRIVILEGE OF
THE FLOOR**

Mrs. Arlene Vroman, a District resident, addressed Board Members regarding the significant increase of her school taxes. Superintendent Sherman explained that New York State reduced the Star Exemption this year by 10%.

Mrs. Vroman also addressed Members regarding the District Newsletter. She inquired as to why it wasn't received at the beginning of the month. She also said that there was no mention of the dates of the Board of Education Meetings. Superintendent Sherman explained that the newsletter had been planned for later in September due to legal notices published in this particular newsletter. He also told Mrs. Vroman that a letter would be sent to her with the dates of the future Meetings.

Mr. Paul Sherman, a retired teacher, addressed Members regarding the 2008-09 Board of Education Goals. He asked that the Board consider making it a goal to reach a settlement with all Bargaining Units.

President Spies responded that the District has been actively negotiating with both the Schoharie Teachers Association and the Schoharie Central Employees Association.

BOARD OF EDUCATION REPORT

**BOARD OF EDUCATION
REPORT**

Mrs. Isles said that she and Mrs. Newell had recently attended the new Board of Education Member Training offered by the NYS School Boards Association. They both agreed that the training was very informational and extremely helpful.

Mrs. Isles asked Superintendent Sherman how often the Policy Manual is reviewed. Superintendent Sherman said that it is updated on a regular basis. He also noted that the current Policy Manual is just a year old. The policies are readopted by the Board each year during the Reorganizational Meeting in July.

SUPERINTENDENT'S REPORT

**SUPERINTENDENT'S
REPORT**

Superintendent Sherman reported that the SADD Club has been invited to attend a meeting with the Commissioner of Education to discuss activities they have planned and also things they would like to see happen.

Superintendent Sherman distributed copies of the new Schoharie Central School District Brochure which was designed by Rebecca Rockwell. He said that copies would be given to realtors and also to the Chamber of Commerce. Board Members thanked Mrs. Rockwell. Superintendent Sherman said that development of the brochure meets one of the Board's Goals.

Superintendent Sherman said that he has a copy of a CD made by Judy Ehrlich of the recent Elementary Olympics. He said that Members were welcome to view the CD and a copy would be made for them if requested.

Risk Assessment Report by Internal AuditorRISK ASSESSMENT
REPORT

Superintendent Sherman introduced Mr. Neil Lamere, the Internal Auditor , West and Company CPAs PC. Mr. Amir distributed copies of the Schoharie Central School District Internal Audit Risk Assessment dated July 31, 2007. The initial risk assessment was performed in accordance with professional standards required by the State of New York, the American Institute of Certified Public Accountants and the Comptroller General of the United States. The initial assessment looked at District policies, procedures and internal controls that the District has in place to prevent errors, detect fraud, ensure that the District assets are safeguarded and to ensure that financial reporting is timely and accurate.

The areas the initial risk assessment focused on were: Governance and Control Environment; Budgeting; Financial Accounting and Reporting; Information Technology; Payroll and Related Personnel Issues; Purchasing / Accounts Payable; Fixed Assets; Food Services; Cash Receipts / Billings; and Extra-Classroom Activities. The report outlined any possible risks and recommendations by the auditor.

President Spies asked what the current status of the arrangement with West and Company was. Mr. Lamere responded that a proposal was submitted with an estimate for on-going work. President Spies said that the Audit Committee should meet to discuss the arrangement and to decide the next steps.

Superintendent Sherman said that there are only two items that have not been completed in the recommendations from the State Comptroller's Report and mentioned in this report: the Disaster Recovery Plan and the installation of the two remaining Windows-based Financial management applications. He said that full implementation will be in January.

The Audit Committee will meet on October 1st at 6:30 pm prior to the Regular Board of Education Meeting.

A copy of the Internal Auditor's report, along with the District's analysis, are each attached to the original meeting Minutes.

District Physical Education PlanDISTRICT PHYSICAL
EDUCATION PLAN

Mr. Jamian Rockhill, Physical Education Director, distributed copies of the proposed Physical Education Plan. The plan includes Curriculum Maps, policies, Code of Conduct for Student Athletes and Coaching Handbook. It also included the evaluation process of coaches.

Mr. Rockhill said that, upon approval by the Board, the plan will be sent to the State Education Department.

Board Members complimented Mr. Rockhill on the well-designed, simply done plan. President Spies asked Mr. Rockhill if there is a deadline for adoption of the plan. Mr. Rockhill responded that he would like to see it adopted as quickly as possible. Members all agreed that they would review it and anticipate that it will be adopted at the next meeting.

Superintendent Sherman distributed a schedule of the Extra-Curricular Activities for 2008-09. It also included anticipated requests for dances.

PERSONNEL – INSTRUCTIONAL

Motion was made by Mrs. Isles, seconded by Mrs. Schultz that the Board of Education accept the recommendation of Superintendent Sherman to the Conditional Probationary Appointment of Adam Litvinoff as follows:

APPOINT
A. LITVINOFF
ENGLISH TEACHER

Name of Appointee: Adam Litvinoff
 Title of Position: English Teacher
 Effective Date: 9/18/08
 Probationary Ending Date: 9/17/11
 Certification: English 7-12
 Salary Status: Bachelor’s Step 1, plus 31 - \$36,701

Yes – 6
 No – 0
 Absent – 1 (Quandt) Motion Carried

Motion was made by Mr. Schlieder, seconded by Mrs. Isles that the Board of Education accept the recommendation of Superintendent Sherman to approve Subject Coordinating Specialist Compensation for working without a contractual free period to the following individuals, effective for the 2008-09 school year, Stipend – \$6,845 each:

APPROVE
COORDINATING
SPECIALIST
COMPENSATION FOR
2008-09 SCHOOL YEAR

Terri Blum Language Arts/Reading Subject Coordinating Specialist
 Heather O’Brien Math Subject Coordinating Specialist
 Debra Schaffer Social Studies Coordinating Specialist

Yes – 5
 No – 1 (Newell)
 Absent – 1 (Quandt) Motion Carried

Motion was made by Mr. Schlieder, seconded by Mrs. Isles that the Board of Education accept the recommendation of Superintendent Sherman to appoint the following individuals as Coaches, effective for the Fall Season of the 2008-09 school year, with stipends according to STA contract

APPOINT ADDITIONAL
COACHES – FALL SEASON

Josh Martin	Modified Boys’ Soccer	I-2	\$1,340
Jamian Rockhill	Elementary Boys’ Intramurals	E-2	\$ 960

Yes – 6
 No – 0
 Absent – 1 (Quandt) Motion Carried

Members expressed their appreciation to Mr. Rockhill for taking the position of Coach for the Elementary Boys’ Intramurals in lieu of previous discussions regarding the Athletic Director not coaching.

Motion was made by Mrs. Isles, seconded by Mrs. Schultz that the Board of Education accept the recommendation of Superintendent Sherman to appoint Ted Popolizio as Volunteer Assistant Coach for Modified Boys’ Soccer, effective for the Fall Season of the 2008-09 School Year.

APPOINT T. POPOLIZIO
VOLUNTEER ASSISTANT
COACH FOR MODIFIED
BOYS’ SOCCER

Yes – 6
 No – 0
 Absent – 1 (Quandt) Motion Carried

Mr. Popolizio is a Student-Teacher and this appointment is a requirement for his college courses.

PERSONNEL – NON-INSTRUCTIONAL

Motion was made by Mr. Schlieder, seconded by Mrs. Isles that the Board of Education accept the recommendation of Superintendent Sherman to take action on Agenda Items a. – c. as follows:

THAT the Board of Education appoint Christopher J. Hubbard as Bus Driver, effective 9/18/08, SCEA Step 1 - \$13.58 per hour for approximately 2.5 hours per day, 52-week probationary period.

APPOINT
C. HUBBARD
BUS DRIVER

THAT the Board of Education appoint Barbara Ardito as a Temporary Bus Aide, effective retroactive to 9/4/08 until 6/25/09, SCEA Step 2 - \$7.53 per hour for approximately 3.5 hours per day.

APPOINT B. ARDITO
TEMPORARY BUS AIDE

THAT the Board of Education appoint Nancy Rera as a Temporary Bus Aide, effective retroactive to 9/4/08 until 6/25/09, SCEA Step 2 - \$7.53 per hour for approximately 4.5 hours per day.

APPOINT N. RERA
TEMPORARY BUS AIDE

Yes – 6
No – 0
Absent – 1 (Quandt)

Motion Carried

BUSINESS

Motion was made by Mrs. Schultz, seconded by Miss Wilber that the Board of Education approve the Treasurer’s Reports for August 2008. (copies attached to official Minutes)

TREASURER’S
REPORTS

Yes – 6
No – 0
Absent – 1 (Quandt)

Motion Carried

Motion was made by Mrs. Newell, seconded by Miss Wilber that the Board of Education authorize Budget Transfers as presented. (copies attached to Official Minutes)

AUTHORIZE
BUDGET TRANSFERS

Yes – 6
No – 0
Absent – 1 (Quandt)

Motion Carried

The Board received the report of the Claims Auditor for Warrant #3 in the amount of \$217,114.16.

WARRANT #3

Motion was made by Miss Wilber, seconded by Mrs. Schultz that the Board of Education approve the Bus Bond Resolution. (copy attached to Official Minutes)

APPROVE BUS BOND
RESOLUTION

Yes – 6
No – 0
Absent – 1 (Quandt)

Motion Carried

Motion was made by Mrs. Isles , seconded by Mrs. Newell that the Board of Education approve the Tax Roll correction as presented.

APPROVE TAX ROLL
CORRECTION

Yes – 6
No – 0
Absent – 1 (Quandt)

Motion Carried

Board Members agreed to Table Agenda Item g. - the approval of the Shared Service Agreement for the Director of Physical Education with Duaneburg Central School for discussion in Executive Session.

Motion was made by Miss Wilber, seconded by Mrs. Schultz that the Board of Education approve a Use of Facilities Request from the Esperance-Sloansville United Methodist Church for a Community Thanksgiving and Food/Blanket Collection.

APPROVE USE OF
FACILITIES REQUEST
ESPERANCE-SLOANSVILLE
UNITED METHODIST
CHURCH

Yes – 6

No – 0

Absent – 1 (Quandt)

Motion Carried

Motion was made by Mr. Schlieder, seconded by Mrs. Isles that the Board of Education approve the transportation route bus stops for the 2008-09 school year.

APPROVE
TRANSPORTATION BUS
STOPS

Yes – 6

No – 0

Absent – 1 (Quandt)

Motion Carried

Motion was made by Mrs. Isles, seconded by Mrs. Schultz that the Board of Education approve the proposal for the Fine Arts Department annual trip to New York City on Wednesday, October 22, 2008. There is no cost to the District.

APPROVE
FINE ARTS DEPARTMENT
FIELD TRIP TO NEW YORK
CITY – 10/22/08

Yes – 6

No – 0

Absent – 1 (Quandt)

Motion Carried

OTHER BUSINESS

OTHER
BUSINESS

The following items were distributed to Board Members for information:

1. Various newspaper articles regarding Schoharie Central School.
2. Thank You Letter from the Schoharie Teachers' Association for the presentation of service pins and certificates
3. New Schoharie Central School Information Brochure designed by Rebecca Rockwell
4. EPTSO Calendar for 2008-09
5. Invitation to the Kindergarten Ice Cream Social on 9/26/08
6. Labor Relations Report – September 2008 issue

President Spies stated that the next Board of Education Meetings will be on October 1st and October 15th, 2008 at 7:00 pm in the High School Library Classroom. The Audit Committee will meet on October 1st at 6:30 pm prior to the Regular Meeting.

NEXT MEETINGS

Motion was made by Mrs. Isles, seconded by Mrs. Schultz to enter into Executive Session to discuss negotiations, contractual agreements and personnel matters relating to specific individuals.

EXECUTIVE
SESSION

Yes – 6

No – 0

Absent – 1 (Quandt)

Motion Carried

President Spies declared the meeting to be in recess at 8:22 p.m.

RECESS

The Executive Session came to order at 8:30 p.m. with Mr. Spies, Mr. Schlieder, Miss Wilber, Mrs. Isles, Mrs. Newell, Mrs. Schultz, Superintendent Sherman, and Mr. Bonaker present.

EXECUTIVE
SESSION

Mr. Quandt arrived at 8:47 pm.

Motion was made by Mrs. Isles, seconded by Mrs. Newell to exit the Executive Session and return to the Regular meeting.

RECONVENE
MEETING

Yes – 7

No – 0

Motion Carried

President Spies reconvened the Regular Meeting at 8:52 pm.

Motion was made by Mrs. Newell, seconded by Mrs. Schultz that the Board of Education approve the Shared Services Agreement between Schoharie Central School and Duaneburg Central School, for Director of Physical Education – Jamian Rockhill, effective 9/1/08 – 6/30/09.

APPROVE SHARED
SERVICE AGREEMENT
FOR DIRECTOR OF
PHYSICAL EDUCATION
WITH DUANESBURG
CENTRAL SCHOOL

Yes – 7

No – 0

Motion Carried

Motion was made by Mrs. Schultz, seconded by Miss Wilber to re-enter into Executive Session at 8:53 pm.

Motion was made by Mr. Schlieder, seconded by Mrs. Schultz to adjourn the Executive Session and return to the Regular meeting.

RECONVENE
MEETING

Yes – 7

No – 0

Motion Carried

President Spies reconvened the Regular Meeting at 10:29 pm.

Motion was made by Mr. Schlieder, seconded by Miss Wilber to adjourn the meeting.

ADJOURN
MEETING

Yes – 7

No – 0

Motion Carried

President Spies declared the Regular Meeting of September 17, 2008 to be adjourned at 10:30 p.m.

Respectfully submitted,

Rosemary Wilber
District Clerk