

**SCHOHARIE CENTRAL SCHOOL
BOARD OF EDUCATION**

DATE: DECEMBER 7, 2011
TIME & PLACE: 7:00 P.M. – JR./SR. HIGH SCHOOL LIBRARY CLASSROOM
KIND OF MEETING: REGULAR
ELECTED MEMBERS PRESENT: BLEAU, BURTON, ISLES, JAQUEWAY, MONSEES, SCHULTZ, WILBER
ELECTED MEMBER(S) ABSENT: NONE
APPOINTED MEMBERS PRESENT: BRIAN SHERMAN, SUPERINTENDENT
ROBERT BONAHER, BUSINESS ADMINISTRATOR
ROSEMARY WILBER, DISTRICT CLERK
ALSO PRESENT: STACEY DELANEY, JR./SR. HIGH SCHOOL PRINCIPAL
2 MEDIA REPRESENTATIVES; 7 DISTRICT RESIDENTS;
4 STAFF MEMBERS; 0 STUDENTS

President Isles called the Regular Board of Education Meeting of December 7, 2011 to order at 7:10 pm. REGULAR MEETING

Motion was made by Miss Wilber, seconded by Mrs. Schultz to approve the Minutes of the Regular Meeting on November 2, 2011, with noted correction on page 6. APPROVE MINUTES
11/2/11/11

Yes – 7
No – 0

Motion Carried

President Isles reviewed the Agenda and December/January calendar of events and facilities use. The following were additions/changes to the agenda: CALENDAR
AND AGENDA

- Personnel – add item e. – appoint High School Guidance Counselor Long-Term Substitute
- Personnel – add additional substitutes to item f.
- Personnel – add item j. – appoint Coaches
- Personnel – add item k. – appoint Debra Cardella, Confidential Secretary to the Superintendent
- Business – add additional donation

PRIVILEGE OF THE FLOOR

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President Isles offered the privilege of the floor.

Robert and Doris Laffety, district residents, addressed the Board regarding the school bus stop for their children. They expressed concern for the safety of their children waiting on the corner of their road, especially with winter approaching. Mr. Sherman said the District will speak with the Town Supervisor regarding the installation of a school bus stop sign on Wetsel Hollow Road.

Warren and Tonya Snyder, district residents, addressed the Board because they feel their son is being bullied on the school bus. President Isles said that it is very important that they speak with Mrs. Gillis, the Elementary School Principal. She also asked them to give Mrs. Gillis time to follow up on the issue.

BOARD OF EDUCATION REPORT

BOARD OF EDUCATION
REPORT

Discussion Regarding Consolidation Study

REPORT
CONSOLIDATION
STUDY

Superintendent Sherman reported that there was a meeting recently with five area school districts' Superintendents (Cobleskill/Richmondville, Berne-Knox-Westerlo, Duanesburg, Middleburgh and Schoharie Central School Districts) and the BOCES District Superintendent regarding a feasibility study. A feasibility study looks at more than just merging, such as sharing services (transportation, food services, business office). The feasibility study grant application needs to be submitted by March. Currently Cobleskill/Richmondville, Middleburgh and Schoharie Central School Districts will apply. If the process were to take place (consolidation) it would take approximately 3 years.

Board Members agreed to meet with Duaneburg Central School District on January 10th at 7 pm to discuss sharing services such as transportation, faculty special education services, business office, and athletics.

Motion was made by Mr. Bleau, seconded by Mr. Burton that the Board of Education authorize Superintendent Sherman to work with other school districts to initiate an application for a feasibility study.

AUTHORIZE
APPLICATION FOR
FEASIBILITY STUDY

Yes – 7
No – 0

Motion Carried

SUPERINTENDENT’S REPORT

SUPERINTENDENT’S
REPORT

Update on Village of Schoharie Use of District Property

UPDATE – VILLAGE OF
SCHOHARIE USE OF
DISTRICT PROPERTY

Superintendent Sherman introduced Mayor John Borst. Mayor Borst thanked the administration and Board of Education for allowing the village offices to be set up in room #45 in the Elementary School. Mayor Borst said the village offices were totally destroyed in the flood. He said the offices will be repaired, but there is no definite time frame for the new offices. He said it will most likely be mid to late spring. He said he as reiterated to the village offices staff the importance of the security of the building in safeguarding keys to the school.

Samsung Grant

SAMSUNG GRANT

Mrs. Amie Hausma, ELA Teacher, has applied for a grant that would provide students with opportunities to learn aspects of public communication, script development and camera work, editing techniques, research skills and studio production. An in-house production capability would allow students an outlet for personal expression as well as a method of providing service learning in the community as it rebuilds its infrastructure.

Financial Plan Update (Presentation)

LONG-RANGE
FINANCIAL PLAN
UPDATE

Superintendent Sherman and Mr. Bonaker gave a power-point presentation on the five-year financial forecast for Schoharie Central School District.

Assumptions for Budget Appropriations include:

- Funding estimated for future settlements of employee collective bargaining contracts
- Equipment line item has dollars for computer technology replacements
- Health insurance and prescription costs are expected to continue to increase each year
- Debt service expenses reflect a schedule of outstanding capital project bonds
- Both TRS employer contribution and ERS rate are expected to increase
- Bus purchases are based on a 10 year replacement cycle and an allocation of an average of \$300,000 per year is expected

Assumptions for Revenues include:

- Annual appropriated fund balance of at least \$1.0 million
- Foundation Aid in accordance with state budget adopted for 2011-12
- Expenditure-driven aids based upon levels of expenditure and “Present Law”
- 2012-13 takes into consideration loss of federal aid from Education Jobs Act (\$490,000)

There are many areas of uncertainty, including:

- Uncertainty of assessed valuation of properties, along with equalization rates (possible decrease in values in Schoharie and Esperance from recent storms and flooding)
- Challenges to assessment by property owners
- Need to take into account the tax levy limit mandate
- Increases resulting from negotiations with employee units
- Staffing needs to accommodate programmatic changes
- Uncertainty of annual increases in health insurance premiums
- Potential for significant increases in energy costs, especially diesel fuel and heating oil
- Uncertainty of future student enrollment, including enrollments in special education

Superintendent Sherman and Mr. Bonaker reported that, based on the factors listed, the baseline budget is projected to increase each year in the range of 3.0 to 4.2 percent. However, due to the still slow economic recovery from The Great Recession, there remains tremendous uncertainty with the state aid component of the financial picture. The drop in enrollment following the storms and flooding has further complicated the process of projecting the need to maintain staff at the present level.

PERSONNEL

Motion was made by Ms. Monsees, seconded by Mrs. Schultz that the Board of Education accept the recommendation of Superintendent Sherman to appoint the following individuals for the Extended Day Program, effective December 12, 2011, 2011-12 extra period stipend per STA agreement (pro-rated).

APPOINT
TEACHERS FOR
EXTENDED DAY
PROGRAM

1. Adriene Bush
2. Rebecca Coughtry
3. Ellen Langwig
4. Kelly Blain
5. Heather O’Brien
6. Colleen Schlicht

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Burton, seconded by Mr. Bleau that the Board of Education accept the recommendation of Superintendent Sherman to appoint Nancy Thompson as English Language Arts Subject Coordinator (Elementary School), pro-rated 2011-12 stipend on full year value of \$1,550, effective December 8, 2011.

APPOINT
N. THOMPSON
ELA COORDINATOR
ELEMENTARY SCHOOL

Yes – 7
No – 0

Motion Carried

Motion was made by Ms. Monsees, seconded by Mrs. Schultz that the Board of Education accept the recommendation of Superintendent Sherman to appoint Melissa Schoeffler as Teacher Assistant, Step 2, three year probationary appointment, pro-rated on 2011-12 full year value of \$12,465, effective December 8, 2011.

APPOINT
M. SCHOEFFLER
TEACHER ASSISTANT

Yes – 7
No – 0

Motion Carried

Motion was made by Ms. Monsees, seconded by Mr. Burton that the Board of Education accept the recommendation of Superintendent Sherman to change the 2011-12 appointment status of Angela Jackson, Physical Education Teacher, from 0.7 FTE to 0.8 FTE, effective retroactive to September 1, 2011.

CHANGE APPOINTMENT
STATUS OF
A. JACKSON, PHYSICAL
EDUCATION TEACHER

Yes – 7
No – 0

Motion Carried

Motion was made by Mrs. Jaqueway, seconded by Mrs. Schultz that the Board of Education accept the recommendation of Superintendent Sherman to appoint Christina Marie Rizio as follows:

APPOINT
C. RIZIO, LONG-TERM
SUBSTITUTE
GUIDANCE

APPOINTEE: Christina Marie Rizio
POSITION: Guidance Counselor
TYPE OF APPOINTMENT: Long-Term Substitute
SALARY/WAGE: Step 1 – MA
REPLACES: Stephanie Weinlein
START/END DATE: December 19, 2011 through June 30, 2012

Yes – 7
No – 0

Motion Carried

Motion was made by Mrs. Schultz, seconded by Miss Wilber that the Board of Education accept the recommendation of Superintendent Sherman to appoint the following individuals and add their names to the substitute list.

APPOINT
SUBSTITUTES

1. Amy Crewell, Bus Driver
2. Jingyuan Yao, Teacher (conditional pending fingerprint clearance)
3. Jane Barnes, Teacher / Teaching Assistant
4. Roberta Kennedy, Teacher / Teaching Assistant (retroactive to 11/21/11)
5. Thomas Quinn, Bus Driver

Motion was made by Miss Wilber, seconded by Mrs. Schultz that the Board of Education appoint the above individuals, excluding #2 – Jingyuan Yao, as substitutes and add their names to the substitute list.

Yes – 7
No – 0

Motion Carried

Motion was made by Ms. Monsees, seconded by Mrs. Jaqueway that the Board of Education accept the recommendation of Superintendent Sherman to appoint Jingyuan Yao as a Substitute Teacher, substitute salary for the days she works.

APPOINT J. YAO
SUBSTITUTE TEACHER

Yes – 6
No – 1 (Burton)

Motion Carried

Motion was made by Mrs. Schultz, seconded by Mr. Bleau that the Board of Education accept the recommendation of Superintendent Sherman to appoint the following individuals as Volunteer Advisors for the Adventure Club for the 2011-12 school year.

APPOINT VOLUNTEER
ADVISORS FOR
ADVENTURE CLUB

1. Peter Lopez
2. George Vosburgh

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Bleau, seconded by Mrs. Schultz that the Board of Education accept the recommendation of Superintendent Sherman to accept the resignation of the following individuals:

ACCEPT
RESIGNATIONS

1. Rebecca Rockwell, Administrative Assistant/Secretary to the Superintendent of Schools, effective November 9, 2011 with regret and sincere appreciation.
2. Susan Wargo, Teacher Assistant, effective November 11, 2011.

Yes – 7
No – 0

Motion Carried

Motion was made by Ms. Monsees, seconded by Mrs. Schultz that the Board of Education accept the recommendation of Superintendent Sherman to the following Bus Route Change, effective December 12, 2011.

BUS ROUTE
CHANGES

1. Myrtle Bellinger, new assignment: Route #178 for AM and PM routes

Yes – 7
No – 0

Motion Carried

Motion was made by Mrs. Schultz, seconded by Mr. Bleau that the Board of Education accept the recommendation of Superintendent Sherman to appoint the following individuals as coaches.

APPOINT COACHES

1. Tammy Drinon Boys' Elementary Winter Intramural Coach
2. Brian Gathen Volunteer Coach – Girls' Basketball

Yes – 7
No – 0

Motion Carried

Motion was made by Ms. Monsees, seconded by Miss Wilber that the Board of Education accept the recommendation of Superintendent Sherman to appoint Debra Cardella as Confidential Secretary to the Superintendent, annual salary of \$37,200 (pro-rated), Managerial/Confidential, effective December 16, 2011.

APPOINT
D. CARDELLA
CONFIDENTIAL
SECRETARY TO THE
SUPERINTENDENT

Yes – 7
No – 0

Motion Carried

BUSINESS

Motion was made by Mrs. Schultz, seconded by Ms. Monsees that the Board of Education accept the Treasurer's Report for October, 2011. (copy attached to Official Minutes)

ACCEPT
TREASURER'S
REPORT

Yes – 7
No – 0

Motion Carried

The Board received the Budget Status Report for review.

BUDGET STATUS
REPORT

The Board received the report of the Claims Auditor for the October, 2011 Warrant in the total amount of \$1,316,139.17.

CLAIMS WARRANT
OCTOBER 2011

The Board received the Report of the Extra Classroom Treasurer for July through September, 2011.

EXTRA CLASSROOM
TREASURER REPORT

Motion was made by Miss Wilber, seconded by Mrs. Schultz that the Board of Education accept the Report of the Tax Collector for the 2011-12 School Tax Warrant. (copy attached to Official Minutes)

APPROVE TAX
COLLECTOR REPORT

Yes – 7
No – 0

Motion Carried

Motion was made by Mr. Burton, seconded by Miss Wilber that the Board accept, with thanks, the following donations:

ACCEPT DONATIONS

1. \$578.65 from All-Sports Booster Club to purchase spring sports items
2. \$2,500 from Staples (used to buy computer equipment)
3. \$110 from Northville Central School District to Extra Classroom Account for students impacted by the flood
4. \$180 from Roxanne Hewitt for the Rolphie Fund for students impacted by the flood
5. \$50 from Richard Shook for Rolphie Fund for students impacted by the flood
6. \$250 from an anonymous donor for the Wee Read Program

Yes – 7

No – 0

Motion Carried

Motion was made by Mrs. Schultz, seconded by Mrs. Jaqueway that the Board of Education authorize West & Company, CPA’s, Internal Auditors, to perform an in-depth review of the accounts payable and claims auditing process, as well as the update of their previous risk assessment.

AUTHORIZE INTERNAL AUDITORS TO PERFORM IN-DEPTH REVIEW OF FINANCIAL PROCESS

Yes – 7

No – 0

Motion was made by Mr. Burton, seconded by Mr. Bleau that the Board of Education approve the Tax Exempt Installment Purchase Plan for a new pick-up/dump truck with financing by Municipal Leasing Consultants, 5.17% with three annual payments of \$12,135.80 in December, 2011; December, 2012; December, 2013, plus a one time processing fee of \$650 for December 2011.

APPROVE TAX EXEMPT INSTALLMENT PURCHASE PLAN FOR PICK-UP/DUMP TRUCK

Yes – 7

No – 0

Motion Carried

Motion was made by Mrs. Schultz, seconded by Ms. Monsees that the Board of Education accept the recommendation of the Committees and approve the authorization of funds to implement the special education program services and placements consistent with such recommendations regarding the following students:

CSE, CPSE AND/OR 504 RECOMMENDATION

1. #0033 Amendment – Agreement No Meeting
2. #08085 Initial Eligibility Determination Meeting
3. #9218 Amendment – Agreement No Meeting
4. #9068 Amendment – Agreement No Meeting
5. #90112 Requested Review Transfer Student
6. #90107 Requested Review
7. #90122 Requested Review Transfer Student
8. #0078 Requested Review
9. #0099 Initial Eligibility Determination Meeting
10. #09714 Annual Review
11. #6975 Annual Review
12. #09166 Annual Review
13. #0045 Annual Review
14. #0046 Annual Review
15. #09839 Annual Review
16. #9840 Initial Eligibility Determination Meeting
17. #9175 Annual Review
18. #9357 Annual Review
19. #09178 Annual Review
20. #09179 Annual Review
21. #08173 Annual Review
22. #09071 Annual Review
23. #0060 Annual Review
24. #06816 Annual Review
25. #06930 Annual Review
26. #06966 Annual Review

- 27. #09718 Annual Review
- 28. #0072 Annual Review
- 29. #90082 Requested Review Transfer Student
- 30. #0075 Initial Eligibility Determination Meeting
- 31. #09399 Annual Review
- 32. #6839 Annual Review
- 33. #09041 Annual Review
- 34. #09057 Annual Review
- 35. #6953 Annual Review
- 36. #09884 Annual Review
- 37. #6872 Annual Review
- 38. #0368 Annual Review
- 39. #0161 Annual Review
- 40. #6964 Annual Review
- 41. #0033 Requested Review

Yes – 6

No – 0

Abstain – 1 (Jaqueway)

Motion Carried

OTHER BUSINESS

OTHER
BUSINESS

The following items were distributed to Board Members for information:

- Newspaper articles pertaining to Schoharie Central School
- Articles from SAANYS Journal, Fall 2011

President Isles stated that the next regular Board of Education Meeting will be as follows:

NEXT MEETINGS

- Special Meeting with Duanesburg Central School District Board of Education on January 10, 2012 at 7:00 pm in the Duanesburg High School Library.
- Regular Meeting on January 18, 2012 at 7:00 pm in the High School Library Classroom

Motion was made by Ms. Monsees, seconded by Mrs. Jaqueway to enter into Executive Session to discuss specific personnel matters.

EXECUTIVE
SESSION

Yes – 7

No – 0

Motion Carried

President Isles declared the meeting to be in recess at 10:10 p.m.

RECESS

The Executive Session came to order at 10:20 p.m. with Mr. Bleau, Mr. Burton, Mrs. Isles, Mrs. Jaqueway, Ms. Monsees, Mrs. Schultz, Miss Wilber, Superintendent Sherman, and Mr. Bonaker present.

EXECUTIVE
SESSION

Mr. Burton left the meeting at 10:53 pm.

Motion was made by Ms. Monsees, seconded by Miss Wilber to end the Executive Session and return to the Regular Meeting.

END EXECUTIVE
SESSION

Yes – 6

No – 0

Absent – 1 (Burton)

Motion Carried

President Isles declared the Regular Meeting to be reconvened at 11:16 p.m.

RECONVENE MEETING

Motion was made by Mr. Bleau, seconded by Mrs. Schultz to adjourn the Regular Board of Education Meeting.

ADJOURN

Yes – 6

No – 0

Absent – 1 (Burton)

Motion Carried

President Isles declared the meeting of December 7, 2011 to be adjourned at 11:17 p.m.

Respectfully submitted,

Rosemary Wilber
District Clerk