

October 20, 2020

To the President and Members
of the Board of Education of the
Schoharie Central School District

In planning and performing our audit of the financial statements of the governmental activities and each major fund of Schoharie Central School District as of and for the year ended June 30, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered Schoharie Central School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Schoharie Central School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Schoharie Central School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We have communicated to you items we consider to be significant deficiencies or material weaknesses in the Schedule of Findings and Questioned Costs. We have also identified other matters that represent opportunities to improve internal controls or operating efficiencies that are presented for your consideration below:

Finding:

Through our testing and discussions with management, we believe business office personnel would benefit from continued training specific to their job duties and expectations.

Recommendation:

We recommend that the District evaluate various training options for members of the business office to assist them in performing their duties.

Finding:

Through our testing of user access to the general ledger system, we noted that the Business Administrator has administrator access, as well as access to add a vendor and a customer, and the ability to create and print checks.

Recommendation:

To strengthen internal controls, we recommend that the District remove administrator access to the general ledger system from the Business Administrator's user rights. We recommend that the administrator rights be granted to an individual outside of the business office. If this is not feasible, compensating controls should be implemented. We also recommend that access to adding vendors and customers, as well as the ability to create and print checks be removed.

Finding:

Through our testing, we noted that the budgetary accounts within nVision appear to not be setup properly which is causing difficulties with the year-end close-out and rollforward.

Recommendation:

In order to alleviate the difficulties, we recommend that the District seek assistance to ensure that the accounts are properly setup.

This communication is intended solely for the information and use of management, the Board of Education, and others within Schoharie Central School District, and is not intended to be, and should not be, used by anyone other than these specified parties.

Marvin and Company, PC