

**Schoharie EPTSO
Meeting Minutes
December 1, 2022**

The Schoharie EPTSO met on December 1, 2022 at the Schoharie Free Library.

Present: Officers: Kelly Seamster, Principal; Cassidy Keller, Vice President; Vanessa Repicky, Secretary. Principals: Andrea Polikoski and Marcella Tebbano. Members: Erin Niklas, Tiffany Csontos and Emily Haley.

Call to Order: 6:00pm

Vacancy:

Meghan Decker submitted her resignation as Treasurer on November 3, 2022. Upon a nomination by Vanessa Repicky, seconded by Kelly Seamster, Emily Haley was unanimously appointed as Treasurer to fill the vacancy.

Treasurer's Report:

- Upon a motion by Tiffany Csontos, seconded by Emily Haley, the October 2022 financial report was unanimously approved.
- Emily Haley was given all files from the outgoing treasurer and will assess which accounting software will be best to utilize moving forward. Emily will work on getting a draft budget together for the January meeting.

Secretary's Report:

- Upon a motion by Cassidy Keller, seconded by Emily Haley, the November meeting minutes submitted by Vanesa Repicky were unanimously approved.

Funding Requests: None received

Updates:

- **Little Free Library-** Grant balance is at \$3142.90. Vanessa has purchased new books to stock the library for the change of seasons.
- **Stewart's Holiday Match-** Kelly Seamster submitted the grant application for Stewart's Holiday Match to fund classroom snacks. An award determination is expected in March 2023.
- **Snowman Contest-** Vanessa Repicky is chairing this event and will begin the promotion. Vanessa will purchase the trophies and prizes and will be reimbursed for these promotions.
- **Spring Bus Trip-** Vanessa Repicky is chairing this event and will begin promoting it in January.
- **Carnival -** Tiffany Csontos's mother has volunteered to come as a clown and make balloon animals.

- **Fundraisers -**

- Kelly Seamster reported that the total profit of the Boosterthon is \$10,213.15.
- Vanessa Repicky reported that the silver graphics fundraiser is scheduled for the spring.

New Business:

- Emily Haley suggests we create a volunteer sign up or availability survey to recruit volunteers for events
- Erin Niklas requests confirmation that all grades will have an opportunity to attend a field trip this year

Adjourn: Upon a motion by Tiffany Csontos, seconded by Vanessa Repicky, the meeting was unanimously adjourned at 6:18pm

Respectfully submitted,

Vanessa Repicky
Secretary